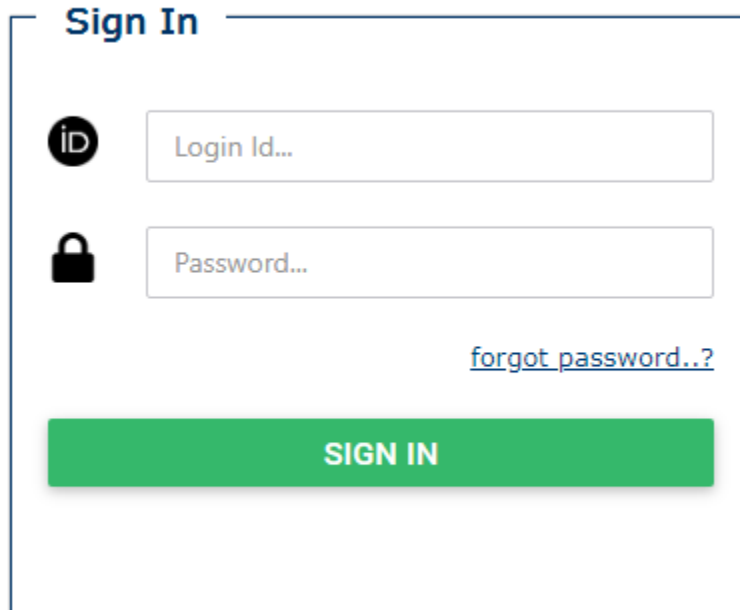




1. Login to the College account by clicking on link <http://erp.mdu.ac.in/index.aspx>



Sign In

 Login Id...

 Password...

[forgot password..?](#)

SIGN IN

Enter your Login ID, Password and click on SIGN IN

2. Click on New Student Registration Tab

Good Afternoon, 8122 28/01/2021 - 3:12:7: PM

Logout

- RR/CR Section (ERP)
- RR/CR Subject Booking Panel (ERP)
- Subject Booked Report (ERP)
- Student Master Data (ERP)
- Intermediate Students Master Data(ERP)
- New Student Registration (RR)**
- List of Booked RR Students
- Finance
- College Group FT

Following screen will appear -

RR/CR Section (ERP) ^

RR/CR Subject Booking Panel (ERP)

Subject Booked Report (ERP)

Student Master Data (ERP)

Intermediate Students Master Data(ERP)

New Student Registration (RR)

List of Booked RR Students

Finance ^

College Group FT

Student Personal Details Section

Add New Student Having MDU Registration No./StuId

There will be 2 options

- (i) Add New Student
- (ii) Having MDU Registration No/ StuID

3. CASE- I (Add New Student)

Click on the button **Add New Student**, Following screen will appear to fill in the basic details

Student Personal Details Section

Add New Student Having MDU Registration No./StuId

Registration No. StuId

Student Name

Father Name Mother Name

Gender Date of Birth

--Please Select Gender-- dd/mm/yyyy

Be make sure, all the student basic particulars are needed to be correct, once you save & lock after that you are not able to edit, (Only after save & lock you will be able to add other details)

Save & Lock Personal Details

Fill the basic details and click on **Save and LOCK Personal Details Button**

Good Afternoon, 01/22/2021 3:19:04 PM

[Logout](#)

RR/CR Section (ERP)

RR/CR Subject Booking Panel (ERP)

Subject Booked Report (ERP)

Student Master Data (ERP)

Intermediate Students Master Data(ERP)

New Student Registration (RR)

List of Booked RR Students

Finance

College Group FT

Student Personal Details Section

Add New Student Having MDU Registration No./Stuid

Registration No.: _____ Stuid: _____

Student Name
SAMEER

Father Name: RAM LAL Mother Name: PREM LATA

Gender: Male Date of Birth: 01/01/2001

Be make sure, all the student basic particulars are needed to be correct, once you save & lock after that you are not able to edit. (Only after save & lock you will be able to add other details)

[Save & Lock Personal Details](#)

4. As soon as you save the personal details, following screen will appear

RR/CR Section (ERP)

RR/CR Subject Booking Panel (ERP)

Subject Booked Report (ERP)

Student Master Data (ERP)

Intermediate Students Master Data(ERP)

New Student Registration (RR)

List of Booked RR Students

Finance

College Group FT

Student Personal Details Section

Add New Student Having MDU Registration No./Stuid

Registration No.: _____ Stuid: **369241**

Student Name
SAMEER

Father Name: RAM LAL Mother Name: PREM LATA

Gender: Male Date of Birth: 01/01/2001

Mobile (Optional) _____ Email (Optional) _____

Permanent Address

Address *

State * --Select state-- District * --Select district-- Pincode *

Click on checkbox if your correspondance address is same as permanent address

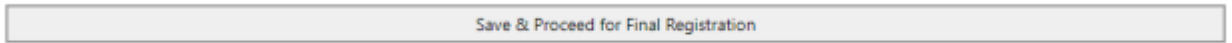
Correspondance Address

Mobile(Optional) _____

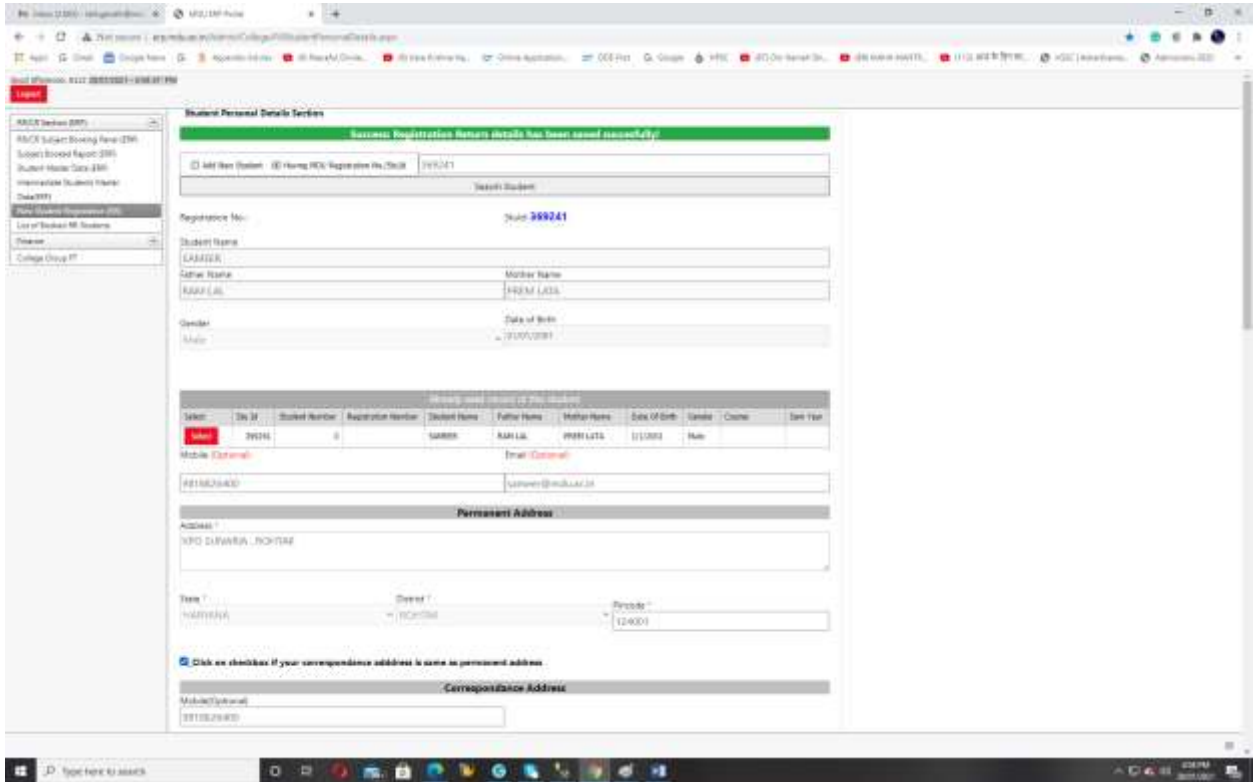
Address *

5. Fill in the Email ID, Mobile Number, Permanent Address, Correspondence Address, Biometric Details, Social Details, Education Details by clicking on **Add Qualification** and Registration Return(RR) Details

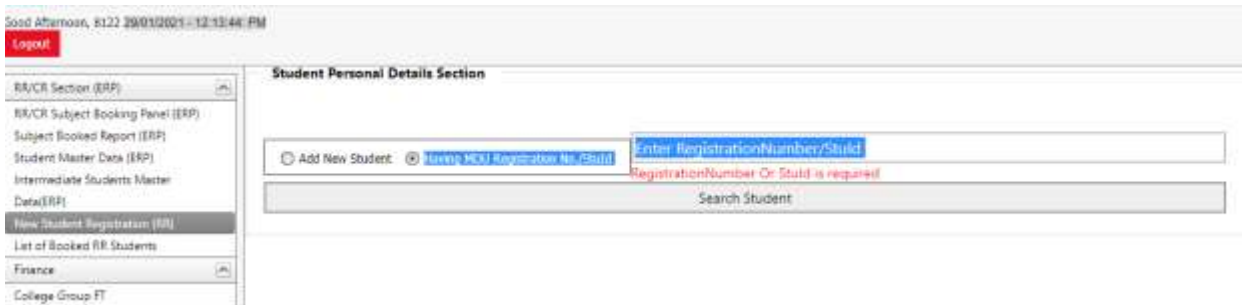
- Click on the button to save the details of registration for a particular student.



- You will receive the message –



- CASE- II (Having MDU Registration No./Stuid)



- Enter Registration Number or StuID, Details, click on Search Student, the details will appear as

Good Afternoon, 8/22/2021 12:18:42 PM
[Logout](#)

RR/CR Section (ERP)

RR/CR Subject Booking Panel (ERP)

Subject Booked Report (ERP)

Student Master Data (ERP)

Intermediate Students Master Data(ERP)

New Student Registration (RR)

List of Booked RR Students

Finance

College Group FT

Student Personal Details Section

Add New Student Having MDU Registration No./Stuid

Registration No.: Stuid:

Student Name:

Father Name: Mother Name:

Gender: Date of Birth:

Already exist record of this student										
Select	Stu Id	Student Number	Registration Number	Student Name	Father Name	Mother Name	Date Of Birth	Gender	Course	Sen Year
<input checked="" type="button" value="Select"/>	211083	1101268329	191390018	AAKASH JAISWAL	MADAN LAL JAISWAL	SARITA JAISWAL	8/7/1996	Male	MBA (GENERAL) - CBCS	3

10. Click on Select Button and details of the candidate will appear, complete the details which are not filled like the Email ID, Mobile Number, Permanent Address, Correspondence Address, Biometric Details, Social Details, Education Details by clicking on **Add Qualification** and Registration Return(RR) Details

Good Afternoon, 8/22/2021 12:17:21 PM
[Logout](#)

RR/CR Section (ERP)

RR/CR Subject Booking Panel (ERP)

Subject Booked Report (ERP)

Student Master Data (ERP)

Intermediate Students Master Data(ERP)

New Student Registration (RR)

List of Booked RR Students

Finance

College Group FT

Student Personal Details Section

Add New Student Having MDU Registration No./Stuid

Registration No.: **191390018** Stuid: **211083**

Student Name:

Father Name: Mother Name:

Gender: Date of Birth:

Already exist record of this student										
Select	Stu Id	Student Number	Registration Number	Student Name	Father Name	Mother Name	Date Of Birth	Gender	Course	Sen Year
<input checked="" type="button" value="Select"/>	211083	1101268329	191390018	AAKASH JAISWAL	MADAN LAL JAISWAL	SARITA JAISWAL	8/7/1996	Male	MBA (GENERAL) - CBCS	3

Mobile (Optional): Email (Optional):

Permanent Address:

Address *

State * District * Pincode *

Click on checkbox if your correspondence address is same as permanent address

Correspondence Address:

Mobile(Optional):

11. Click on Save Registration details after filling the same.

Registration Return(RR) Details		
Session *	Program Group *	Program *
July-2020	UG	BBA
Semester *	Fee Category *	Student Group *
Semester - 1	General Fee	SFS-Course
Admission Quota(Optional)		
Centre/State Govt. Sponsored personnel		
Save Registration Details		

12. SUBJECT BOOKING SECTION

Once Record is created Click on Subject Booking and enter COURSE, SESSION and Semester then click on Search Student.

Good Afternoon, 01/22/2021 12:55:49 PM

[Logout](#)

RR/CR Section (ERP)

- RR/CR Subject Booking Panel (ERP)
- Subject Booked Report (ERP)
- Student Master Data (ERP)
- Intermediate Students Master Data(ERP)
- New Student Registration (RR)
- List of Booked RR Students
- Finance
- College Group FT

CR & Subject Booking Panel

GOVT COLLEGE FOR WOMEN ROHTAK

Course: BBA Session: Session - July-2020 Semester: Semester - 1

[Search Students](#)

List of students for module booking:

[Export to XLS](#) [Export to XLSX](#)

Enter text to search...

Drag a column header here to group by that column

Admission Date	Class Roll No	Book Subjects	Stu Id	Registration Number	Student Name	Father Name	Remarks
No data to display							

13. Following screen will appear, then click on **Fill Subjects**, following screen will appear to fill Class Roll Number and Admission Date.

Fill the details and click on SAVE Admission date and Class roll no.

List of students for module booking

Export to XLS Export to XLSX

Enter text to search...

Drag a column header here to group by that column

Admission Date	Class Roll No	Book Subjects	Stu Id	Registration Number	Student Name	Father Name	Remarks
		Fill Subjects	369241		SAMEER	RAM LAL	

Stuid: 369241 Registration Number: 369241
 Student Name: SAMEER Father Name: RAM LAL

Class Roll No.

Admission Date

Save admission date and class roll no.

14. Once you save the details, Subjects of the candidate will be populated, Choose the optional subjects if any and click on SAVE SUBJECTS to save subjects

Class Roll No.

Admission Date

Update admission date and class roll no.

Note! Before subject booking, please check subject details from current session & scheme. If any kind of discrepancy, contact UCC with the copy of scheme. University will not be responsible for the incorrect subject booking!

Mandatory Subjects

Subject Code	SubjectName
<input type="checkbox"/> BBAN101	BUSINESS ORGANIZATION
<input type="checkbox"/> BBAN102	BUSINESS MATHEMATICS
<input type="checkbox"/> BBAN103	FINANCIAL ACCOUNTING
<input type="checkbox"/> BBAN104	COMPUTER FUNDAMENTALS
<input type="checkbox"/> BBAN105	BUSINESS COMMUNICATION
<input type="checkbox"/> BBAN106	MICRO- ECONOMICS FOR BUSINESS DECISIONS

--Select Group--

Optional Subjects

Save Subjects

List of Booked Subjects Details

Enter text to search...

#	Session	Group	Course	Semester	Subject
No data to display					

15. List of Saved subjects will appear down the screen, verify the same.

Student Master Data (ERP)
 Intermediate Students Master Data(ERP)
 New Student Registration (RR)
 List of Booked RR Students
 Finance (A)
 College Group FT

Student: 369241
 Student Name: SAMEER
 Registration Number:
 Father Name: RAJ LAL

Class Roll No. 123
 Admission Date 20/08/2020

Update admission date and class roll no.

Note! Before subject booking, please check subject details from current session & scheme. If any kind of discrepancy, contact UCC with the copy of scheme. University will not be responsible for the incorrect subject booking!

Mandatory Subjects

No data to display

--Select Group--

Maximum subject count for this program is 6 and you can select maximum subject from this group but not able to exceed the program total subject count !

Optional Subjects

Save Subjects

List of Booked Subjects Details

Enter text to search:

#	Session	Group	Course	Semester	Subject
	July-2020	0	BBA		1 BUSINESS ORGANIZATION
	July-2020	0	BBA		1 BUSINESS MATHEMATICS
	July-2020	0	BBA		1 FINANCIAL ACCOUNTING
	July-2020	0	BBA		1 COMPUTER FUNDAMENTALS
	July-2020	0	BBA		1 BUSINESS COMMUNICATION
	July-2020	0	BBA		1 MICRO- ECONOMICS FOR BUSINESS DECISIONS

16. PAYMENT SECTION

Click on College Group FT and select Session, Program Name, Semester, Student Type (RR), Student Group and click on Search Student.

Govt. of Haryana, A112/2009/00001/00001/000

UCC Section (ERP)

UCC Subject Booking Detail (ERP)
 Subject Booked Report (ERP)
 Student Master Data (ERP)
 Intermediate Students Master Data(ERP)
 New Student Registration (RR)
 List of Booked RR Students
 Finance (A)
 College Group FT

After searching, if students are not appearing for the payment then please confirm that total count of subjects booked and subjects required for booking are same in the Subject Booked Report (ERP).
 खोज करने के बाद, यदि छात्र भुगतान के लिए उपस्थित नहीं हो रहे हैं, तो कृपया पुष्टि करें कि कुल किए गए विषयों की कुल संख्या और बुकिंग के लिए आवश्यक विषय विवरण रिपोर्ट (ईआरपी) में समान है।

Group FTR Section

Generate Group FTR | Make Payment for Deposit Voucher list

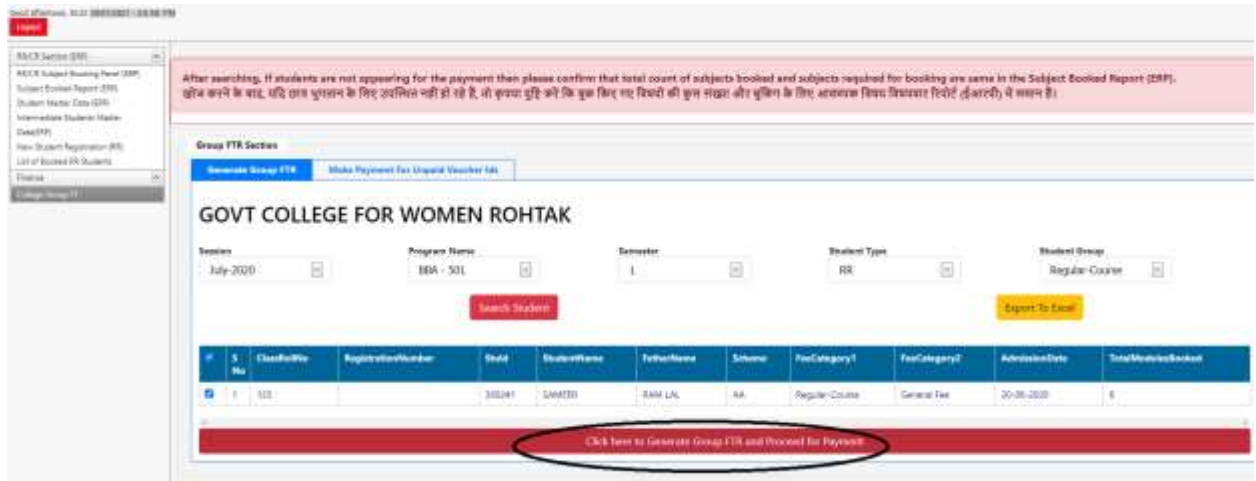
GOVT COLLEGE FOR WOMEN ROHTAK

Session: July-2020
 Program Name: BBA - 501
 Semester: 1
 Student Type: RR
 Student Group: BBA-501

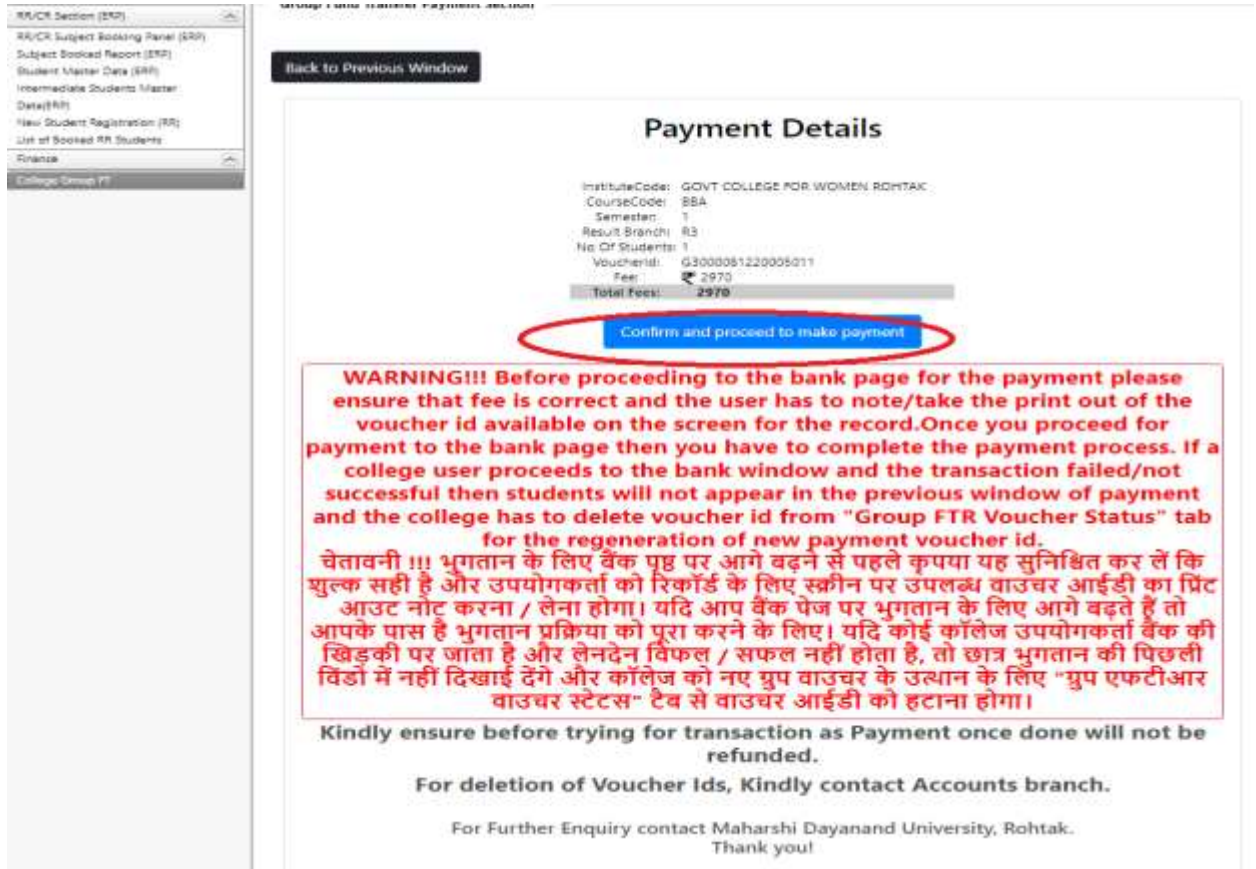
Search Student | Report To UCC

Click here to Generate Group FTR and Proceed for Payment

17. Following screen will appear, Select the student and click here to generate Group FTR and proceed for Payment Option



18. Following screen will appear, showing amount. Click and proceed to make payment



You will be re-directed to Bank Gateway for the payment.



Unique ID:	G3000081220005011	studentid:	3776
validity date:	1/29/2021 3:11:50 PM	Amount:	2970

URN : 76711275
(SAVE FOR FUTURE REFERENCE)

Terms and Conditions :
I accept the Terms and Conditions contained herein that shall apply to any person using the services of Easypay provided by Axis Bank for making payments through an online payment gateway service. Each User is therefore deemed to have read and accepted these Terms and

Payment Options

[FREECHARGE](#) | [INTERNET BANKING](#) | [CREDITCARD/DEBITCARD](#) | [NEFT/RTGS](#)



Proceed to pay using the options of Internet Banking, Credit Debit card or RTGS/NEFT.